



Nkonzo Wildlife Research

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Registration and Pre-Arrival

www.wildlife-research.com

info@wildlife-research.com



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Registration

Please return completed the Registration Form and Indemnity Forms along with copy of valid passport to info@wildlife-research.com

Registration Process

1. Complete Registration Form and Indemnity Form.
2. Dates will be confirmed and you will be given directions to place a 500 Euro non-refundable deposit.
3. Purchase round trip flights to George Airport, GRJ, and send complete flight itinerary.
4. Send remaining balance as stipulated on invoice prior to arrival.
5. Get negative PCR Test at medical professional with documentation 72 hours or less before your flight.

In this section:

- Registration Form
- Indemnity Form
- Conduct Form
- Cancellation Policy



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Registration Form

Preferred Start Date:

Preferred Departure Date:

Total Nights:

Personal Details

Full Name (as appears on Passport): _____

Preferred Name: _____

Sex: _____

Date of Birth (Day/Month/Year): ____/____/____

City and Country of Residence: _____

Country of Birth: _____

Languages Spoken: _____

Cell Phone Number (include country code): _____

Preferred Email Address: _____

Passport

Passport Number: _____

Country of Issue: _____

Date of Issue: _____

Date of Expiration: _____

Please insert a copy of your Passport here:

Insurance

Travel Insurance

Primary Member: _____

Company of Issue: _____

Company Phone Number (with country code): _____

Policy Name: _____

Policy Number: _____



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Please insert a copy of your proof of Travel Insurance here (can be inserted as a photo by taking a screenshot of the document and inserting it as an image):

Medical Insurance

If your medical insurance is a different policy, please include the details here

Primary Member: _____

Company of Issue: _____

Company Phone Number (with country code): _____

Policy Name: _____

Policy Number: _____

Please insert a copy of your proof of Medical Insurance here (can be inserted as a photo by taking a screenshot of the document and inserting it as an image):

Emergency Contact

Emergency Contact's Name: _____

Relationship: _____

Emergency Contact's Phone Number: _____

Emergency Contact's Second Phone Number: _____

Additional Details

Do you have any allergens or dietary requirements? If yes, please be specific.

Do you have any medical conditions that your supervisors should be aware of or that may impact your ability to perform certain duties?

Where did you learn about Nkonzo Wildlife Research?

Agreement

I understand that my placement is not confirmed until a non-refundable 500 Euro deposit has been received. I also understand that I will not be able to participate in any activities until my Registration Form, Indemnity Form and Proof of Insurance has been provided.

Full Name: _____

Signature: _____ Date: _____



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Indemnity Form

I, (insert full name) _____ do willingly and knowingly agree to the following terms and indemnifications in agreement with K20144033624 (South Africa) Pty Ltd.

Parties

Participant: the undersigned hereafter referred to as the 'Participant' and encompasses the undersigned.

Full Name: _____

Passport Number: _____

And

K20144033624 (South Africa) Pty Ltd. hereafter 'Nkonzo Wildlife Research' and encompasses the owners, employees, staff, permanent participants, heirs and family.

Indemnification

1. The participant does hereby accept, acknowledge and understand the potential dangers of wildlife reserves and free-roaming wildlife.
2. The participant does hereby accept, acknowledge and understand that protection in the forms of vehicles, fences or natural barriers will not always be present when on wildlife reserves where free-roaming wildlife are present.
3. The participant their his/her dependents, relatives, relations and associates agree to bring no claims for liability, compensation for damages, injury, illness or death.
4. The participant accepts full liability for participation in Nkonzo Wildlife Research activities or duties and hereby indemnifies Nkonzo Wildlife Research

Agreement

1. The participant does hereby agree to abide by the rules and regulations of Nkonzo Wildlife Research set out in this Indemnity Form, Conduct Form and Verbal Briefings.
2. The participant does hereby state that they have read, agree to and accept the contents of the Conduct Form.
3. The participant agrees that they will not purposefully, with or without forethought or malice, interfere with the natural behaviours of animals or natural environmental processes.
4. The participant agrees to abide by all legislation in the Republic of South Africa.
5. The participant agrees that he/she will not discriminate or harass any persons.
6. The participants agrees that he/she will not engage in profanity, racial or ethnic slurs, physical force, threats or intimidation towards any person.
7. The participants agrees to not lie, slander or otherwise distribute false information in any manner about Nkonzo Wildlife Research. The participant acknowledges all research, data, publications, reports, analyses, and paperwork relating to research and projects conducted at Nkonzo Wildlife Research remain the sole property of Nkonzo Wildlife Research and the Participant holds no rights to access or ownership to any of the above collected or completed during time with Nkonzo Wildlife Research or any other time. Reproduction, copy or transfer in any form of the above will result in persecution.



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8. I have read and agree to the Cancellation Policy.
9. The participant accepts that failure to follow the rules and regulations of Nkonzo Wildlife Research provided in verbal briefings, this agreement or Conduct Form can result in removal from activities and/or facilities without compensation.

Signature: _____

Date of Signature: _____



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Conduct Form

Research

1. The participant will not copy, duplicate, borrow, take, email, transfer, photograph or in any way reproduce any research document or property at Nkonzo Wildlife Research.
 - a. Includes: data sheets (blank or otherwise), raw data, reports, summaries, analyses, publications, graphs, statistics or any other data or research information.

Photography

1. Photographs and video of the participant taken while at Nkonzo Wildlife Research may be used by Nkonzo Wildlife Research for advertising and marketing purposes.
2. The participant may not photograph or otherwise record any identifying characteristics of the reserves.
 - a. Includes: reserve vehicles, buildings and signs.
3. The participant may not photograph or otherwise record anti-poaching teams, individuals, animals, equipment, training, activities or vehicles.

Property Damage

1. Any damage caused by the participant to accommodation, research equipment or property will be paid for by the participant.

Insurance

1. The participant is required by South African legislation to be covered under valid travel insurance that includes Covid 19.
2. The participant is required to have valid medical coverage while at Nkonzo Wildlife Research, this can be under the Travel Insurance or as a separate policy.

Field Work

1. The participant is expected to be ready for departure at the agreed upon time.
2. Eating and smoking are not permitted in vehicles.
3. Weather and animal behaviour play a role in available field work.
4. In circumstances of extreme weather, animal behaviour or equipment maintenance or repair field work may be replaced with lectures, data entry or free time.
5. Flora and Fauna may not be purposefully disturbed.
6. Sanitary products must be 'packed out' each day and may not be discarded in the field.
7. Food may not be left in the field and must be 'packed out'.
8. The participant is required to provide their own pens and binoculars for field work.
9. Masks will be worn for field work and data work.

Accommodation

1. Communal areas and rooms are to be kept tidy.



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2. Participants must sleep in their allotted room unless prior arrangements are made with Nkonzo Wildlife Research.
3. Lewd or sexual behaviour is not permitted.
4. Accommodation regulations must be strictly adhered to and failure to adhere is at the discretion of the facility.

General

1. Participants are to maintain professional conduct at all times.
2. Directives and instructions made by Nkonzo Wildlife Research are to be followed at all times.
3. Participants may not engage in illegal activities or political demonstrations.
4. Excessive alcohol consumption or drunkenness is not permitted.
5. Zero-tolerance for recreational drug use. This includes marijuana, stimulants, depressants or any substance not prescribed by a licensed physician.
6. Zero-tolerance for harassment and assault.
7. Reserves may not be tagged on social media for any reason.
8. Geo-tagging, GPS and location services are to be disabled when entering reserves.
9. Participants are encouraged to post photos and tag Nkonzo Wildlife Research on Social Media.

External Activities

1. Full responsibility is of the participant when partaking in activities not supervised by Nkonzo Wildlife Research.
2. The participant may not partake in the following activities:
 - a. Cub petting
 - b. Lion walking
 - c. Predator interactions
 - d. Elephant rides
 - e. Elephant encounters

Dress Code

1. When on duty clothing should be neutral colours: black, brown, grey, tan, dark blue, dark green.
2. Clothing may not include any lewd, sexual or vulgar slogans, words or images.
3. Tops can be sleeveless, short sleeved or long sleeves and should be modest. Where possible, large slogans and decals should be avoided.
4. Bottoms can be long trousers or shorts and should be denim or similar such as hiking pants or shorts. Shorts should be mid-thigh length.
 - a. Athletic wear is not appropriate or allowed. This includes gym shorts, exercise pants or trousers, nylon, polyester or cotton gym shorts, sweat pants, or leggings.
5. Outer layers should also be neutral colours.
6. In summer months participants should have a sun hat to protect the face and neck.
7. Winter months should include a jacket/coat, hat and gloves.
8. Shoes should be comfortable for hiking and walking. Hiking boots, closed toed tennis shoes or trail running shoes are the best options. Flip flops, opened toes or sandals are not permitted work wear.



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Covid 19

- I. The participant understands that they are required to produce a negative PCR Test Result Document upon entry to South Africa. The result must be dated no more than 72 hours prior to departure.
- II. When failing to produce a Negative PCR Test Document the Participant understands that they will be subjected to mandatory quarantine at a government facility.
- III. The Participant understands that any costs associated with quarantine are the responsibility of the participant.
- IV. The participant agrees to bring at least two face masks.
- V. The Participant confirms that they hold or are covered by Travel Insurance that includes Covid19, as required by the South African government.
- VI. Port of Entry Requirements- upon entering South Africa the Participant is required to produce proof of accommodation address, traveller's insurance and negative PCR Test.

Cancellation Policy

- I. Cancellation 60+ days before your intended arrival, will be provided a full refund minus your original non-refundable deposit of €500.
- II. Cancellation 30 to 59 days prior to your arrival we will be able to return 50% of your program fee.
- III. Cancellation 30 days or less before arrival does not receive a refund as expenses have already been made for your scheduled time with us.
- IV. Should an participant decide to leave the program early, no compensation, monetary or otherwise, will be given.
- V. Should an participant break the Agreement with Nkonzo Wildlife Research (Indemnity Form and Conduct Form) it is at the discretion of Nkonzo Wildlife Research to dismiss said intern from the program with no compensation, monetary or otherwise.
- VI. Should a participant be quarantined or denied entry on arrival alternative dates for participation will be provided, subject to availability.
- VII. In the event a participant contracts the Covid19 while with Nkonzo Wildlife Research no refund or changes in dates are permitted.



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Covid19

Recommendations and protocols may change without prior notice based on recommendations from government and WHO. For the latest recommendations please consult <https://www.who.int/emergencies/diseases/novel-coronavirus-2019> and <https://sacoronavirus.co.za/> for current recommendations.

Participants visiting the country will be expected to abide by the regulations which include mandatory wearing of masks at all times when outside of rooms, practicing social distancing in public spaces, regular washing or sanitizing of hands and presenting a negative COVID-19 test result not older than 72 hours from the time of departure.

The COVID-Alert APP alerts subscribers and provides relevant information if they have been in contact with any person who has tested positive for the virus. The APP helps to minimize the risk of spreading the virus. We request all international participants who intend to visit the country to download the APP so that they are able to monitor and minimize their risk of exposure to the COVID-19 virus. You may download the APP on Apple App Store or Google Play Store before your arrival in South Africa or on arrival.

Travelers intending to visit the country will be expected to produce a PCR (polymerase chain reaction) test that is not older than 72 hours from the time of departure from the country of origin to South Africa; and be presented before travelling to South Africa. This test must be conducted by a certified medical practitioner and should have the name and signature of the practitioner who conducted such test.

Upon arrival in the port of entry, the participants are screened for any COVID-19 symptoms or for contact with people who have been infected with the COVID-19 virus. Travelers will also need to provide proof of accommodation address should they need to self-quarantine at the time of arrival in the country (this will be emailed to you prior to your arrival). Should the participant display any COVID-19-related symptoms or been in contact with an infected person(s), they will be expected to take a mandatory COVID-19 test. This test will be at the participant's cost. If the COVID-19 test comes back positive, the participant will be subjected to a 10-day quarantine at a designated site. The accommodation at a quarantine site will be at the participant's cost.

All participants landing at these airports must present a PCR test which is not older than 72 hours from the time of departure from the country of origin to South Africa. Furthermore, the international participants should possess a mandatory travel insurance which is supposed to cover the COVID-19 test and quarantine costs.

In the event of the passenger's failure, for whatever reason, to submit a certificate as proof of a negative PCR test certificate or a valid COVID-19 negative test certificate upon arrival in South Africa, the passenger shall be subjected to a compulsory quarantine at a government designated facility as contemplated for in Health Directions, at his or her



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own cost.

Flight to South Africa

Passengers are allowed inside the terminal buildings and that temperature screening will be conducted at terminal building entrances before any passenger is allowed entry. No passengers will be allowed inside the terminal buildings without masks.

All the airports have markings on the floor for social distancing of 1.5 metres. This will be applicable at check-in counters, security checkpoints and airport lounges.

All airline check-in agents will wear face shields and the counters will be installed with protective screens. Check-in counters will also be frequently sanitised.

The check-in process is as follows:

- Passengers should check-in online before going to the airport;
- Online check-in can be done at the screens in the terminal building;
- A limited number of check-in counters will be open and physical distancing rules will apply in these queues;
- Using a check-in counter will take longer.

The security checkpoint process is as follows:

- Passengers will scan their own paper-based or mobile device-based boarding pass to the scanner at the security checkpoint;
- Passengers should remove any metal and electronic items from their person before entering the security queue;
- These items must be placed in the tray at the security scanner;
- This process will minimise the need for security officers to conduct physical pat-downs at the checkpoint.

The boarding process is as follows:

- Physical distancing rules apply for queues to board an aircraft;
- Passengers must scan their own boarding pass at the boarding gate;
- Boarding will be done in a controlled manner with passengers travelling in the rear seats of the aircraft boarding first. Passengers with tickets for Row A, for example, will board last;
- Masks must be worn for the duration of the flight.

The following measures will apply inside the cabin of the aircraft:

- No magazines on board;



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- The last row will be reserved for isolation of suspected cases.
- All aircrafts must be disinfected before entering into service and after each flight.

The disembarkation process will be as follows:

- Masks must continue to be used when disembarking and moving towards the baggage carousels;
- Physical distancing rules will apply at the baggage carousels;
- Crowding close to the baggage carousels will not be permitted.

Frequently Asked Question

What if I am denied entry upon reaching the border?

Your airline should notify you of any changes in entry requirements due to Covid-19 and should alert you of any potential issues. In the event this does not happen, you will likely be placed on the next available flight home. Please ensure you check your travel insurance provider to ensure they will cover any costs for getting you back home and reimburse your program fee.

What if I am quarantined on arrival?

Should you be advised to quarantine upon arrival, we are here to help. We will advise you of an appropriate place to quarantine at a nearby local hotel or bed and breakfast.

Nkonzo Wildlife Research will do its utmost to assist you with transferring your start date to allow continued participation. Please note this is subject to availability.

What if the program is cancelled?

In the event we are unable to have interns or volunteers, you will be notified as soon as possible by email and offered another start date. Please refer to our cancellation for additional information.

What happens if the borders close while I am in South Africa?

Nkonzo Wildlife Research is monitoring travel restrictions both into and out of South Africa. Any travel bans are preceded by an announcement from the government. You should have adequate time to arrange travel home. Should you be on your project and unable to leave, Nkonzo Wildlife Research will continue to provide specified meals and accommodation as per the agreed duration of the booked program. We will assist in alternative accommodation and arrangements should it be required afterwards.

Please ensure you have the contact details of your resident embassy in South Africa (e.g. The British High Commission in South Africa) and register with them or sign up for updates if available. If you are a US Citizen, you can simply in the Smart Traveller Enrolment Program (STEP): <https://step.state.gov/> We will assist with arranging food and



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accommodation in the event you are unable to get home due to flight cancellations or other restrictions.

What if I or another participant contract the Covid19?

Advice from the Centers for Disease Control and Prevention (CDC) and the World Health Organisation (WHO), we have identified best practice methods to reduce the chance of infection and transmission, including screening, preventative hygiene and sanitation procedures and initial isolation areas for any cases of potential concern.

For any cases where the patient shows specific symptoms of COVID-19, all participants will enter temporary isolation, we will contact the local health authorities and act on their advice. Should the patient be confirmed with COVID-19 and/ or need continued self-isolation, they will be placed in a separate part of the accommodation facility.

To prevent the transmission of the virus to other participants, a number of procedures will be put in place in addition to isolation, including the staff wearing protective clothing and best practice hygiene and sanitation of the base and isolated accommodation. Please ensure your travel insurance will cover any necessary medical care you may need while in South Africa. Similar protocols will be followed in the event a staff member contracts the virus.

Our Safety Commitment

- I. Vehicle to be sanitized using disinfectant cleaner before departing.
- II. Masks are available for hand out by guide where participants do not have their own.
- III. Vehicle contain cleaning / alcohol-based hand sanitizing equipment for regular own use.
- IV. Team leaders will always wear masks when cleaning fleet.
- V. Staff will undergo thermal screening before every new assignment.
- VI. After return the entire vehicle will undergo a deep clean and disinfection cycle.
- VII. Air-handling systems, air-conditioner and other air circulation systems will be sanitized and maintained after each day.
- VIII. The sanitation of all interior hard surfaces that may have been touched by passengers including seat belts; grip handles; window and door handles; glass surfaces seat backs and overhead safety handles will be deep cleaned, and sanitized daily.
- IX. Adequate airing of the vehicle prior to re-use.
- X. All staff will wear masks and avoid physical contact as far as possible.
- XI. Provide alcohol-based hand sanitizers and disinfectant for all guests before starting activities.
- XII. Guests will be requested to complete a Medical and Travel Declaration before partaking on activities
- XIII. Binoculars will not be shared and participants are requested to bring their own.



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- XIV. Portable food and drink containers will be cleaned with surface disinfection after each use, and thoroughly at the end of trips.

Packing List

- Field work clothes (required)
- 3-point South African adapters (required)
- Binoculars (required)
- Notebook and pen(s)
- Face masks (required)
- Hand sanitizer (required)
- Beach towel
- Reusable shopping bags
- Backpack (required)
- Reusable water bottle (required)
- Personal toiletries
- Camera (optional)
- Sunscreen
- Sun hat
- Leisure wear
- Laptop (optional)

Pre-Arrival Checklist

- Registration Form
- Indemnity Form
- Passport Copy
- Proof of Insurances
- Packing List
- Round trip flights booked to George Airport (GRJ) and itinerary provided to Nkonzo
- Registered with your countries embassy or consulate in South Africa
- Negative PCR Test